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| Fountain City Town Council Meeting Minutes  February 2, 2021 |

# Call to Order

The public meeting of the Fountain City Town Council was held at the City Building at 7:00 p.m. on Tuesday, February 2, 2021. Attendees included Steve Clark, Laurie Hayes, Cecil Mullins, and Aubrey Crist, town attorney. Shane Shroyer and Jesse Yandl were absent.

Pledge of Allegiance

# Approval of Minutes

Clark confirmed that everyone had read January’s minutes. Hayes motioned to approve January’s minutes as written. Mullins seconded the motion. Motion carried 3-0.

# Welcome Visitors

* None

# New Business

* Public Hearing/PPE Grant – Clark closed the regular council meeting and opened the public hearing. Mike Kleinpeter spoke via phone call to announce the closing of the for $46,765 PPE Grant awarded to the fire department for the extruder washer & dryer and 30 Self-Contained Breathing Apparatuses. He asked for any questions or comments from the public. There were none. Hayes motioned to close the public hearing. Mullins seconded the motion. Motion carried 3-0. Clark reopened the regular council meeting.
* Announce Stormwater Engineer – Clark announced that the firm picked from the Executive Session interviewing engineers for the stormwater project was Triad & Associates.
* Personnel Policy – There are three issues to discuss concerning the personnel policy. McGuire informed council of these issues. 1) The full-time employees’ lunch is included in their work day schedule, but the policy doesn’t specify leaving during lunch. The policy needs to state that when an employee is leaving during lunch to attend to personal business, they must clock out and clock back in when returning. 2) It has been asked that the personal/sick hours allowed to be taken per day be changed. It currently allows only 4 hour increments per day; therefore, an employee must take off a half or whole day to use these hours. The request is to allow for these hours to be taken in half-hour increments. 3) It has been requested that Martin Luther King, Jr. Day be added to the paid holidays. Mullins motioned to accept all the changes to the personnel policy. Hayes seconded the motion. Motion carried 3-0.
* Outstanding Checks – McGuire confirmed that council had received a copy of the outstanding check list. This list contained all the checks outstanding for two or more years totaled by fund. These checks will be receipted back into the appropriate fund. If the payee of any of these checks requests payment, they will be issued a new check.
* Health Insurance – McGuire informed council that the insurance agent, Jane Barker, came to discuss the insurance policy coverage with the employees. She was asked about adding vision coverage to the policy. The increase to the premium per month to add vision is only $25.18. This would cover all four full-time employees. Mullins motioned to add vision to the policy. Hayes seconded the motion. Motion carried 3-0.

# Unfinished Business

* None

# Department Reports

Water/Sewer Departments – Shawn Phenis & Charles Tice

* Phenis read his report.
* Phenis informed council that Centerville has asked about purchasing the two extra air packs for their water department. The purchase we made included four packs and we only need two packs. Council will discuss it with the absent council members and get back with him.
* Clark asked Phenis how much more time he needed to test for his wastewater certification. Phenis stated that he should only need a few more months. Clark asked whether the end of June would be enough time and Phenis concurred; therefore, his deadline to obtain his wastewater certification is the end of June.
* Tice read his report.

Police & Fire Department – Marshal Carey & Shane Shroyer

* Marshal Martin read his report.
* Marshal Martin informed council that he has been working on the funding to add a K-9 unit to the department. He has talked to several people and business that want to donate to the cost and care of adding this unit. He would like council permission to actively pursue this project. Mullins motioned to permit this project. Hayes seconded the motion.
* Marshal Martin informed council that the speed limit on the south side of town has changed. The 45 mph speed limit zone is now a 30 mph speed limit zone.

Parks/Building & Grounds Department – Chase Tice

* Tice read his report.
* Tice informed council that he received a letter from the Girl Scout Troop wanting to make some improvements to the park in order to obtain one of their badges. They will be attending a meeting to talk to council in person.

Street Department – Chase Tice

* Tice read his report.

Financial Department – Trina McGuire

* Council was provided with the Fund with Investments and APV Register Summary Report.

# Claims

Hayes motioned to approve all current claims. Mullins seconded the motion. Motion carried 3-0.

# Adjournment

Hayes motioned to adjourn the meeting. Mullins seconded the motion. Motion carried 3-0.

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| Council President |  | Date of approval |
| Clerk/Treasurer |  |  |